

HISTORIC PRESERVATION COMMISSION MINUTES

March 26, 2025

City Hall – Conference Room #6

COMMISSIONERS PRESENT:

Walter Burns, (Chair)
Anneliese Miller, (Vice Chair)
Anne Anderson, (Secretary)
Doug Harro
Sandy Emerson
Shannon Sardell
Dan McCracken
Stephen Shepperd
Rick Shaffer

STAFF MEMBERS PRESENT:

Hilary Patterson, Community Planning Director
Traci Clark, Admin. Assistant

CITY COUNCIL LIAISON PRESENT:

Kiki Miller, Council Liaison

12:10 P.M CALL TO ORDER:

The meeting was called to order by Chairman Burns at 12:10 p.m.

MINUTES: **ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM**

Motion by Commissioner Shaffer, seconded by Commissioner Shepperd, to approve the minutes for February 12, 2025 and February 26, 2025. Motion carried.

PUBLIC COMMENTS:

None.

COMMISSION COMMENTS:

None.

STAFF COMMENTS:

None.

NEW BUSINESS:

Support of Esto Perpetua Nomination of Sharon Boswell for Garden District Survey

Chairman Burns stated the County's Historic Preservation Commission (HPC) has asked for the support of the nomination of Ms. Sharon Boswell. Chairman Burns and Ms. Patterson have discussed this and have approved her nomination. We will need a motion to submit a support letter for the award nomination.

Ms. Patterson stated that the County's HPC would like us to send a letter to them approving on behalf of this commission.

Commissioner Anderson made a motion to send a letter of support to nominate Sharon Boswell for the Garden District per Kootenai County Commission, seconded by Commissioner Sardell. Motion carried.

ONGOING PROJECTS/PLANNING/AWARDS:

Downtown Reconnaissance Survey

Chairman Burns stated he felt the meeting went well; but it was not very well attended.

Ms. Patterson stated it was helpful to hear from the consultant Diana Painter and Dan Everhardt from SHPO regarding what level of detail was needed on the history of buildings and that Commissioner Shepperd would have the most information on existing buildings. She noted that Ms. Painter requested that the commissioners compile useful history and email her and copy staff at the same time to keep us in the loop.

Demolition Review Update

Demolition Permits Reviewed by HPC Subcommittee:

Mr. Burns noted that the commission asked to get an update on the demolition permits that have been reviewed by the subcommittee to date. Ms. Patterson shared a list of the properties with demolition permit applications that triggered subcommittee review. These included:

148209 – 420 15th Street
148248 – 503 Dollar Street
148339 – 918 Pennsylvania Ave – Garden District (contributing)
148411 – 730 Military Drive – NIC owns the property - salvaged front door and side lights
148418 – 519 Garden Ave – Garden District (noncontributing)
148525 – 1217 Indiana Ave
148605 – 2020 N 12th Street
148636 – 805 N 12th Street
148655 – 307 S 19th Street (shed)
148672 – 737 Military Drive – NIC owns the property
148679 – 902 E Front Ave (garage only – no replacement)

Ms. Patterson commented there have been 11 buildings total with one of those properties triggering review by the full Historic Preservation Commission with a public hearing. There are now fines if they do any kind of demolition to the structures before the commission signs off of the permits, which can also delay their project.

Commissioner Anderson commented that the subcommittee is working on providing a checklist so they are consistent in how they are reviewing the buildings. They would like to have a standardized sheet. But this has not been prepared yet.

Chairman Burns stated he likes the idea of having standardized review criteria to make it easier to go through the process. It will also make it easier if anyone wants to look at why we looked at certain properties and made decisions a certain way.

Historic Preservation Month

Chairman Burns, Commissioners McCracken and Miller met earlier in the month. Commissioner McCracken provided a list of events that the Museum will be putting on for the month of May. He thinks we should capitalize on those and promote those as National Preservation Month. Here is a list of events that Chairman Burns has put together the events in blue are the Museum events and the events in red the HPC are responsible for. The events in black are Farmers Markets we need to decide which one's we would like to participate in. We talked about May 1 for the Heart of History award.

May 2025 Preservation Month Tentative List of Events:

TBD Preservation Month Kickoff Reception—NP Train Depot

TBD Heart of History Award—Recipient TBD

May 3 Fort Sherman Walking Tour

May 10 Downtown Walking Tour

May 11 Mother's Day Notable Women Cemetery Tour

May 14 Lecture by Don Pischner - subject TBD

May 17 Fort Sherman Walking Tour

May 21 5th St. Farmer's Market

May 21 Riverstone Farmer's Market

May 24 Downtown Walking Tour

May 28 5th St. Farmer's Market

May 28 Riverstone Farmer's Market

June 1 Garden District Celebration—Phippeny Park

TBD Garden District Walking Tour

TBD Historic Preservation Scavenger Hunt

Ms. Patterson stated she will be out of town the last week of April and will not be able to attend a reception on May 1 if that is the selected date. It would be a lot of work for Ms. Clark to be on her own for a set up and asked if we could change the date to Thursday, May 8.

Commissioner Emerson stated he will ask Mr. Swallow to change the date to May 8 with about 20 chairs from 5:00 to 7:00 and ask Quanah to do the blessing again. He can also get the plaque done as well. He likes the idea of Clark's Jewelers on Sherman Avenue for the Heart of History Award.

Chairman Burns stated that Clark's Diamond Jewelers is worthy of the award. They are donating one of their historic display cases to the Museum. The clock out front is significant as well.

Commissioner Sardell stated she likes Clark's because we are embarking on the Downtown survey.

Ms. Patterson suggested having an honorary mention of the Hagadone Corporation and John Swallow regarding their efforts to salvage the bank vault doors from the Johnston building.

Commissioner Anderson made a motion to recognize Clark's Diamond Jewelers for the Heart of History Award and an honorable mention to The Hagadone Corporation and John Swallow for salvaging the vault doors from the Johnston building. Motion carried.

Chairman Burns said Phippeny Park has been reserved for the Garden District Celebration and Ms. Patterson will send out invites. This could be very well attended from everyone in the Garden District with this kind of notification.

Commissioner Sardell asked if the Government Way stakeholders could be invited to the Garden District celebration as well.

The commission agreed this would be a great idea.

Chairman Burns mentioned the subcommittee discussed doing a scavenger hunt and they have been discussing various ideas for the themes – historic house features, historic buildings in Coeur d'Alene and historic house styles. They discussed having clues three times a week.

Commissioner Sardell suggested to find a feature on a day of the week. Maybe submit your name with a map or a clue.

Chairman Burns suggested having the newspaper participate by running some kind of scavenger hunt for

Historic Preservation month. We also need to think about prizes. Commissioner Miller was going to ask Silverwood about a couple of tickets. Maybe a 1st, 2nd & 3rd place prize or maybe a drawing.

Commissioner McCracken suggested having a drawing.

Commissioner Harro suggested having a clue in the classified for 10 days, and it could start out with the address of the 1st Mayor's home in Coeur d'Alene. The cash prize would have to be high to motivate the kids to participate.

Logo Banners

Chairman Burns stated that Commissioner Anderson has graciously offered to purchase the two banners with the new logo on them.

Commissioner Miller suggested to put in the banner, "Preserve the Past protect the Future".

Ms. Patterson said she had come up with possible mockups that showed the banner with the logo and one design that had the land acknowledgment and another design with the HPC mission statement.

Commissioner Sardell stated she likes the short "Preserve the Past Protect the Future".

Commissioner Shaffer made the motion to design two banners with the HPC logo and have the words "Preserve the Past Protect the Future", seconded by Commissioner McCracken. Motion Carried.

Joint Workshop Follow-Up Discussion

Chairman Burns stated he was very encouraged with the meeting. He thinks things can be done simply and quickly that would help our cause.

Garden District Celebration at Phippeny Park on June 1st

Chairman Burns suggested having the celebration from 2:00-4:00.

TRACKING TIME:

Chairman Burns reminded the commission to track their time.

ADJOURNMENT:

Motion by Commissioner Anderson, seconded by Commissioner McCracken, to adjourn the meeting. Motion approved.

The meeting was adjourned a 1:08 p.m.

Submitted by Traci Clark, Administrative Assistant